

**Plainfield Pedestrian Bridge Project Pre-Bid Meeting  
& Special Select Board Meeting  
January 12, 2021  
Minutes - approved**

**Participation only via electronic medium or by phone:**

Participants: Tammy Farnham (Selectboard), Alice Merrill (minute-taker), Ross Gouin (VTrans Project Manager); the following contractors: Alan Davis (Neil H Daniels), Matt Wheeler (SD Ireland), George Carpenter (JP Sicard); the following community members: Sasha Thayer (Zoom host-recorder), Jim Volz.

Tammy chaired the meeting, opening at 11:06 AM with introductions and a request for contact information from the contractors:

Alan Davis [adavis@neilhdaniels.com](mailto:adavis@neilhdaniels.com)

Matt Wheeler [matt@sdireland.com](mailto:matt@sdireland.com)

George Carpenter [george@jpsicard.com](mailto:george@jpsicard.com)

Ross gave a brief description of the project, noting the project is a reduced SOW (Scope of Work) from a previously advertised project. This project is mostly bridge work-a future US 2 project will assume pedestrian improvements on the West side of the bridge. This project begins on the west side of the bridge (2+50 on the plans) and ends on the east side of the bridge at the stamped concrete walk.

Tammy opened the floor to questions:

1. Alan asked if the Town will still use traffic signals (two on Rte 2; one on Main St) for the one-way detour. Ross replied that Traffic Signals is listed a Pay Item. He suggested that there may be ways to not use signals, but that would have to be approved by the Resident Engineer. Ross suggested reviewing the Lane Specifications from the plans and the Contract Completion Date from the ITB (Invitation to Bid).
2. George asked if this is an LTF (Local Transportation Facilities) project. Ross confirmed so and noted that this is the same project (and same engineer-Dufresne) that was previously advertised, but with a reduced SOW.
3. Matt asked if contractors need to submit DBE (Disadvantaged Business Enterprises) information with the bid. Ross referred him to Appendix H in the bid documents (specifications) to find out what is required.
4. Alan asked about micro-piles. Ross explained micro-piles were part of an earlier design for a free-standing pedestrian bridge and are not part of the design for the abutments for this project.

There were no more questions.

Ross told the contractors that the Addendum to the ITB would be sent out soon and encouraged contractors to walk the site. Alice, as per the engineer's advice, noted that the contractors should take particular note of the traffic control requirements.

Tammy adjourned the meeting at 11:22 AM.

Questions are as follows:

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Questions from Contractors

1. Will the Town require use of traffic signals for the one-way detour?
2. Is this an LTF project?
3. Do contractors have to submit DBE information with the bid?
4. Are micro-piles part of the abutment design?