

TOWN OF PLAINFIELD
CEMETERY COMMISSION

The Cemetery Commission for the Town of Plainfield met on February 26, 2020
at 5:30 PM at the Plainfield Fire Station

Present were commissioners Greg Light, Paula Ackel, Alice Dworkin, and Ed Hutchinson.
Paula needed to leave early but a quorum of three remained.

The meeting was called to order about 5:30

Meeting minutes of Wed, Nov, 23 2019 were approved as published

Linda sent two payment warrants for signatures and they were signed.

A discussion of language and process for the request for mowing bids began the meeting while Paula was still present and able to make suggestions. We decided to complete other business and come back to this item. We are late getting the notice out but we need to be clear in the language we use.

Tree removal: Because the western access to Plainmont is severely restricted by the state of due to the area's designation as a wetland mitigation site it is not possible to log the trees and they will need to be removed individually when they become a hazard.

Gate damage:

There is no insurance coverage for the damage to the gate. Rather than spend thousands of dollars to repair or replace it at this time we will remove it and store the gates in the garage until a later time. If we choose to have a gate for winter we might buy a removable light weight cattle gate.

Monument Repairs

There remains a monument that has toppled from its base in the Center Cemetery. Several attempts to get a contractor to bid on a resetting this monument have failed. As soon as weather permits we will find a contractor and get this done.

We got back to the mowing contract item...

We will request bids for a two year contract (two periods from May 2020 to November 2020, and May 2021 to November 2021).

It will contain language specifying the maximum height of grass not weekly mowing.

It will specify removing grass from monuments.

It will specify that clumps of rotting mowed grass can not be left after mowing.

It will specify the importance of presentable appearance for the busy holiday weekends Memorial Day, Fourth of July Labor Day as days of high volume of visitors.

The trimming of shrubbery will be excluded (as it seems to be ignored by the contractors anyway). We will plan to separately hire that work as needed, or do it with volunteers.

It will include language about trimming the grass and weeds along the most visible fence lines.

A draft of the proposed language will be distributed to commissioners for approval before being advertised to the public.

The public notice will appear as soon as possible.

The notice of request for bids will be posted on the Cemetery Commission page of

Plainfield's Website, will be posted to Front Porch Forum, and will be advertised in print media. Ed will attempt to notify those that have already expressed interest by email or phone (no guarantee that someone will not be missed). Others are free to spread the word as they choose.

Persons interest in submitting bids will need to deliver a bid in a sealed envelope to the Plainfield Town Clerk's office, and it will be marked as Cemetery Mowing Bid. Bids will be accepted until 4:00 p.m. Wednesday April 1, 2020.

Sealed bids will be opened at the meeting of the commissioners on Monday April 6, 2020, at the Plainfield Fire Station at 5:30. All bids will be considered but we reserve the right to accept or reject any or all bids, waive any formalities or technicalities, and to act in the best interest of the Plainfield Cemeteries.

Our next planned meeting will be April 6, 2020 unless there is reason to meet sooner.

The meeting adjourned about 6:30.