

**Town of Plainfield
Development Review Board (DRB)
Minutes of Meeting held on 12/11/13**

Final Minutes Approved on: Jan 8, 2014

Present:

Janice Walrafen, Chair

Rob Bridges

Neil Hogan

Sarah Albert, Clerk

(Quorum of DRB in attendance)

Also Present:

Karen Storey – Zoning Administrator (ZA)

Sarah Albert took abbreviated minutes in Mary Lane’s absence.

6:55 P.M. Meeting called to order

Agenda Item #1: Pappas

Pappas permit application has been signed.

Agenda Item #2

Minutes from 11/13/13 were approved.

Agenda Item #3 – Budget/Narrative

We reviewed topics to be included in the annual report to the town. Janice will prepare a draft for us to discuss and finalized at our 1/8/14 meeting. The report is due on 1/10. A budget for FY2014-15 was put together based on the previous year’s budget:

Advertising	500
Computer	450
Postage	100
Consultant	1,000
Legal	6,000
Training	200
Total	8,250

Agenda Item #4: Zoning Administrator report

- The appeal by R.L. Vallee of the Black Bear Biodiesel (BBB) permit will be heard de nova because the town hasn’t adopted the Municipal Administrative Procedures (MAP) yet. John

Monahan had prepared some information on MAP before leaving the DRB and Janice asked Sarah to review it and come back to the board with suggestions. BBB has ceased selling biodiesel during the appeal process. Janice will write a letter to the selectboard requesting that the town file for interested party status in the appeal.

- The Town Hall has submitted a design for a new stairway.
- The sign at the Health Center is too large; Karen had required Goddard to submit an application for the same reason and will ask the Health Center to do the same.
- VTel did a presentation before the Planning Commission on 12/2. Instead of collocating on the existing Cloud Alliance tower on Upper Rd. they want to build a new tower approx. 1500' away on an adjacent property. The planning commission is writing to the Public Service Board that they are not in agreement with this because:
 1. VTel didn't prove that a significant number of new customers would be reached with a new tower.
 2. The tower that VTel proposes to build isn't conducive to collocation for other providers.

Agenda Item #5: Unified regulations

We had agreed to review and comment on the first 20 pages. Both Rob and Sarah had emailed their comments to the rest of the board. In the time left to us we went through and discussed Rob's comments. Irene has already responded to some of them, agreeing with most. Sarah had also emailed her comments to Irene. For our January meeting we'll read the next 20 pages and come prepared with comments/corrections.

Meeting Adjourned at 9 P.M.

Respectively submitted,
Sarah Albert, DRB clerk