

**Development Review Board
December 12, 2018**

Present: Janice Walrafen, chair, Jim Volz, Sarah Albert

Also attending: Karen Storey, Zoning Administrator and Rob Bridges

Absent: Elaine Parker

Meeting called to order at 6:50.

Rob Bridges has appealed Inda Loso's permit to create a residence on the second floor of her structure on Cerutti Road. Karen summarized the history: in 2001, Will denied her permit to create a new residence because there was already an existing residential structure on the property; instead she obtained a permit to build a garage with storage above. She built, however, a porch with stairway next to the garage which was within the setback. Sarah, who was ZA at that point, issued a violation. Inda applied for a variance, which the DRB denied. Then she obtained a permit to move the stairs/balcony to the other side of the barn. She never obtained a permit to create a residence in the building. More recently, Karen notified her that she was in violation of the zoning because she was living in a building which had never been permitted as a residence. She then applied for a change of use permit to convert the upstairs of the barn to a residence.

Because of people's vacations, the 2nd Wednesday in January and February was not a possibility for a hearing date and we settled on January 2nd. Rob had come to the meeting to ask what his responsibilities were for notification of other parties prior to a hearing. Sarah will send the necessary paperwork to him.

7:35 The minutes from 11/14/18 were approved.

7:40 Discussion of budget for the 2019-2020 fiscal year. Linda had provided a printout of where we are in the current financial year. Because we anticipated that we might need to warn more hearings than in this past year, we decided to ask for level funding.

7:45 Janice is due to leave the DRB in April because of the rule that board members cannot serve more than 3 consecutive terms. We agreed that such a policy made sense when there were volunteers waiting to serve on boards, but that has not been the situation in Plainfield for years. Absent this rule, Janice would be willing to continue serving on the DRB.

7:50 Meeting adjourned