

**Town of Plainfield
Select Board Meeting
January 22, 2018
Approved Minutes**

PRESENT: Ross Sneyd (Select Board Member), Betsy Ziegler (Select Board Chair), Alexandra Thayer (Select Board Member), Linda Wells (Town Clerk/Treasurer), Keith Swann (Videographer), Cindy Wyckoff (Minutes Recorder), Bram Towbin (Road Commissioner), and Kate Hayes (Constable).

Betsy Ziegler called the meeting to order at 6:35pm.

AGENDA

- Finalize Select Board 2018/2019 Budget
- Review Agenda
- Public Comment/Announcements
- Town Clerk’s Report: Warrants, Town Meeting Warning
- Road Report: Winter Parking Policy Changes
- Gallison Property Funding Discussion: Jim Jamele
- Website: Kathy Bizzoco
- Approve Minutes
- Other Business
- Adjournment

FINALIZE SELECT BOARD 2018/2019 BUDGET

- **Ross Sneyd made a motion to adopt the 2018/19 Town Budget with the changes discussed. The motion was approved.**

REVIEW AGENDA

- Ziegler shifted the Gallison Property Funding Discussion item to earlier in the agenda. Alexandra Thayer raised the point of ensuring that any changes to the winter parking regulations need to be reflected in the Town’s Traffic Ordinance. **Ross Sneyd made a motion to adopt the agenda as amended. The motion was approved.**

PUBLIC COMMENT/ANNOUNCEMENTS

- There were no public comments or announcements.

TOWN CLERK’S REPORT: WARRANTS, TOWN MEETING WARNING

- Town Clerk/Treasurer Linda Wells presented the financing document to fund the Highway Department’s new truck for Select Board authorization. The loan application to the State of Vermont’s Municipal Equipment Fund was granted at a 2% finance rate per year. **Sneyd made a motion to authorize Ziegler to sign the Promissory Note and Security Agreement for the new Highway Department truck. The motion was approved.**

- **Sneyd made a motion to approve warrants for 1/12/18, 1/12/18, 1/19/18, and 1/19/18. The motion was approved.**
- **Sneyd made a motion to approve a Fleet Permit application for Newport Sand and Gravel dba Carroll Concrete.** The permit stipulates that the company must abide by all speed limits in the Town. **The motion was approved.**
- Wells announced that there are numerous vacancies on Town committees and boards, including the Animal Control Officer position, the Health Officer position, and positions on the Select Board, the Development Review Board, the Planning Commission, and the Conservation Commission. Anyone interested in serving should contact the Town Clerk's office.
- The Select Board reviewed the Warning for the upcoming Town Meeting. Discussion followed on various articles, including the purchase of the Gallison property, the non-binding Energy Conservation resolution, and the difference between the two funding requests from Green Mountain Transit Authority. Discussion also included the financing figures for the purchase of the Gallison property and the allocation of surplus dollars for the Town Hall Opera House. Ziegler explained the need to provide more parking near to the Town Hall Opera House, including the related benefits to the Town. Thayer noted her ongoing concerns regarding the additional costs, above and beyond the purchase price, that might be associated with the Gallison house compared to the limited number of parking spaces the property will provide.

ROAD REPORT: WINTER PARKING POLICY CHANGES

- Road Commissioner Bram Towbin explained the rationale behind why the Town recently sold one of its trucks, noting the expense and difficulty in getting parts for the 1973 engine.
- Towbin stated the need for signs that clarify when and where cars can be parked on Town streets and roads during the winter months. Towbin and Constable Kate Hayes recommended posting uniform signs that state that there is no parking on any streets or roads from 11pm to 6am, November 1 to April 30 annually. Discussion ensued regarding the wording of the signs, where they should be posted, ensuring that the verbiage on the signs aligns with the parking portion of Town's current Traffic Ordinance, the need to move parked cars after 72 hours, and instituting a procedure for the Constable to give three warnings before a car is towed. **Sneyd made a motion to authorize Road Commissioner Towbin to have the new signs printed and posted. The motion was approved.** Sneyd related a recent hit-and-run incident on Middle Road where a vehicle hit a tree.

TOWN MEETING WARNING DISCUSSION, CONTINUED

- After a brief continuation of the Town Meeting Warning discussion, **Sneyd made a motion to approve the Warning for Town Meeting as presented by Wells. The motion was approved.**

WEBSITE: KATHY BIZZOCO

- Webmaster Kathy Bizzoco was not present. Sneyd noted that there have been delays related to getting the new website up and running. Despite the need to post additional information to the site, Sneyd recommended that it be launched with a note indicating that the site is still under construction. Discussion followed on who, the webmaster versus others who post to the site, should be responsible for posting events to the calendar. Sneyd requested that anyone with photos of Plainfield that they would like to propose for the website should contact Bizzoco.

APPROVE MINUTES

- Sneyd made a motion to approve the minutes from the 1/3/18 special Select Board meeting as written. The motion was approved.
- Sneyd made a motion to approve the minutes from the 1/8/18 regular Select Board meeting as written. The motion was approved.
- Sneyd made a motion to approve the minutes from the 1/16/18 special Select Board meeting as written. The motion was approved.

OTHER BUSINESS

- There was no other business to discuss.

ADJOURNMENT

- Sneyd made a motion to adjourn at 8:30pm. The motion was approved.

Respectfully submitted by Cindy Wyckoff