

**Town of Plainfield  
Select Board Meeting  
February 11, 2019  
Approved Minutes**

**PRESENT:** Ross Sneyd (Select Board Chair), Tammy Farnham (Select Board Member), Alexandra Thayer (Select Board Member, by phone), Cindy Wyckoff (Minutes Recorder), Abubakkar Nawaz (Videographer), Ashley Nawaz (Video Assist), Eric Blaisdell (Times Argus), Devin Smith (BAS LLC), Allan Farnham (Resident), Bram Towbin (Road Commissioner), and Michael Billingsley (Resident).

**Ross Sneyd called the meeting to order at 7:03pm.**

**AGENDA**

- Call to Order
- Review Agenda; Public Comments/Announcements
- Town Clerk's Report/Warrants
- Consideration and Vote on Liquor License Request and Operating Hours for Barre Country Club
- Road Report
- Discussion of Brook Bridge Replacement; Formation of Advisory Committee
- Discussion of Town Plan Update
- Discussion of Emergency Management Position
- Other Business; Minutes
- Adjourn

**REVIEW AGENDA**

- There were no changes made to the agenda.

**PUBLIC COMMENTS/ANNOUNCEMENTS**

- Sneyd announced that the school tax payment is due on 2/13/19 and the water/wastewater bill is due on 2/20/19.
- Sneyd announced that *The Merchant of Venice* will be playing at the Town Hall Opera House starting on 2/14/19.

**TOWN CLERK'S REPORT/WARRANTS**

- Town Clerk/Treasurer Linda Wells was not present.
- **Sneyd made a motion to approve warrants of 1/31/19, 1/31/19, 2/8/19, and 2/11/19. The motion was approved.**
- **Sneyd made a motion to approve a fleet permit application for Hillcrest Trucking and Storage. The motion was approved.**
- **Sneyd made a motion to approve liquor license renewal application for the Plainfield Co-op The motion was approved.**
- Regarding Positive Pie's liquor license renewal request, which included its outdoor seating area, Alexandra Thayer raised the question as to whether liquor license renewal requests should be listed in the agenda prior to their consideration at Select Board meetings to allow for public feedback. It

was decided that the question would be considered at a future Select Board meeting. **Sneyd made a motion to approve the liquor license renewal for the restaurant and outdoor seating area for Positive Pie. The motion was approved with one abstention.**

#### **CONSIDERATION AND VOTE ON LIQUOR LICENSE REQUEST AND OPERATING HOURS FOR BARRE COUNTRY CLUB**

- Devon Smith of BAS LLC DBA Fairway and Greens, who is taking over the restaurant portion of the Barre Country Club (BCC), was present to discuss the liquor-serving hours for the club house and deck service area. The Vermont Department of Liquor Control had informed Smith that as the license was currently written, alcohol cannot be served on the deck or outside the building after 5pm. Noting that the newly written liquor license application changes the 5pm constraint to align with the State's legal serving hours of 8am to 2am, Smith was requesting the Select Board's approval. Thayer suggested a possible serving time to end at 10pm. Tammy Farnham noted the disadvantage that that would create for the BCC compared to other area venues that can serve liquor until 2am. After a brief discussion regarding the lack of noise issues that have been reported over the years regarding events at BCC, **Sneyd made a motion to approve the liquor license application for BAS LLC DBA Fairway and Greens. The motion was approved.**

#### **ROAD REPORT**

- Road Commissioner Bram Towbin reported on the following:
  - The Road Crew is aware of the rut situation on Country Club, Lower, and Middle Roads, but will not put down gravel at this time because the plow will just push the gravel off the road during the upcoming snow storm and result in a waste of money.
  - The Road Department has about 1,000 yards of sand left from the original 4,500 yards purchased at the beginning of the season.
  - A situation on Upper Road where ice and snow melted off a field and jammed up a culvert has now been resolved.
  - The Road Crew is getting ready for tomorrow's snow storm.
  - "No Littering" signs for the Park and Ride and the Recreation Field have been printed, which Towbin will leave at the municipal office. Constable Kathleen Hayes has a lead on the person who has been dumping food at the Recreation Field, which will hopefully be addressed soon.
- Farnham informed Towbin that she has been unable to reach the resident who had complained about the road conditions. Farnham requested that Towbin let her know if the resident contacts him.
- Sneyd noted that residents should be prepared for the upcoming snow storm and Thayer stated that residents should be reminded not to leave cars on public roads or in parking areas during certain times to avoid being towed.

#### **DISCUSSION OF BROOK BRIDGE REPLACEMENT; FORMATION OF ADVISORY COMMITTEE**

- Sneyd noted that a hiring committee needs to be formed to review bids that will be coming in from a request for proposals, the draft of which will be considered and voted on at this meeting, regarding the design of the Brook Road replacement bridge. There is \$92,617 available for the design phase of the project. **Sneyd made a motion to approve the request for proposals for the design of the Brook Road replacement bridge in Plainfield Village, Bridge #21. The motion was approved.** Immediately following, **Sneyd made a motion to appoint George Springston, David**

**Diamantis, Susan Ross, Amos Meacham, and Tammy Farnham to the hiring committee for the Brook Road design. The motion was approved.**

- Sneyd noted that he would review and fill out a survey received from the Rural Fire Protection Program. Sneyd will bring any questions he may have to the next Select Board meeting.

#### **DISCUSSION OF TOWN PLAN UPDATE**

- Discussion centered on what was needed to update Plainfield's Town Plan, the need for it to address certain topics to ensure that the Town can assert its position on an array of issues, and the steps that need to be taken for its finalization.

#### **DISCUSSION OF EMERGENCY MANAGEMENT POSITION**

- Thayer noted that she had shortened the Emergency Management Director job description and advertisement for the position since the last time the Select Board had discussed the drafts. Discussion ensued regarding simplifying the advertisement by removing the language regarding training fees and mileage from the advertisement and including it in the job description. **Sneyd made a motion to adopt the Emergency Management Director job description as proposed in the document presented by Thayer with one amendment, which is to move the sentence in the job advertisement about training fees into the job description. Sneyd also moved that the Select Board adopt the Emergency Management Director advertisement with that change. The motion was approved.** Thayer stated that she will post the job advertisement to Plainfield People and Front Porch Forum and forward the final version to Town Clerk/Treasurer Linda Wells.

#### **OTHER BUSINESS**

- There was no other business.

#### **MINUTES**

- **Sneyd made a motion to approve the minutes from the 1/28/19 regular Select Board meeting as amended. The motion was approved.**

#### **ADJOURN**

- **Sneyd made a motion to adjourn at 8:20pm. The motion was approved.**

Respectfully submitted by Cindy Wyckoff