

**TOWN OF PLAINFIELD**  
**WATER/WASTEWATER COMMISSION (WWC)**  
**MINUTES OF MEETING HELD ON JANUARY 21, 2015**

**MINUTES APPROVED ON: February 9, 2015**

**Present:**

\_\_\_\_X\_\_\_\_ Mary Lane, Chair

\_\_\_\_X\_\_\_\_ Jim Jamele

\_\_\_\_Absent\_\_\_\_ Karen Starr

(Quorum of WWC in attendance)

**Agenda Item # 1: -- 1:03 P.M. -- Call meeting to order, re-view agenda**

- Meeting called to order by Chair Lane.
- Agenda reviewed and approved.

**Agenda Item # 2: --1:05 P.M. -- Finalize Water and Wastewater Budget for Fiscal- Year 2015/2016.**

- Water budget reviewed, adjusted and finalized. Commissioner Jamele **MOVES** to submit the water budget for fiscal year 2015/2016 to the Plainfield voters for approval at the 2015 Town Meeting. Mary seconds and the motion is approved unanimously.

- Wastewater budget reviewed, adjusted and finalized. Commissioner Jamele **MOVES** to submit the wastewater budget for fiscal year 2015/2016 to the voters of Plainfield for approval at the 2015 Town Meeting. Mary seconds, and the motion is unanimously approved.

**Agenda Item #3: -- 1:40 P.M. -- Set Water and Wastewater Rates for Fiscal-Year 2015/2016.**

- Commissioner Jamele and Chair Lane use the suggested FY 2015/2016 budget to figure the annual water and wastewater rates for fiscal-year 2015/2016 as: \$398 for the water rates, and \$ 526 as the wastewater rates. Chair Lane **MOVES** to set the annual water rate as \$398, and the annual wastewater rate as \$526 based on the 2015/2016 fiscal-year budget to be approved by Plainfield voters at Town Meeting. Commissioner Jamele seconds and the motion is approved unanimously.

**Agenda Item #4: -- 1:55 P.M. -- Finalize and Approve Rate Increase Notice to Users.**

- Commissioners Jamele and Lane finalize the wording for the rate increase notice to be included with an upcoming water and/or wastewater bill. Because of the increase, the Commissioners wanted to include wording on how to budget for the increase over last year's rates. This additional wording states the amount of the proposed rates, the monthly amount, and how much more per month over last year's rates needs to be budgeted.

**2:04 P.M. Meeting Adjourned.**

- Commissioner Jamele moves to adjourn the meeting. Chair Lane seconds, and the motion is unanimously approved.

Respectfully Submitted,  
Mary Lane, Chair