

## **Plainfield Water/WasteWater Commission**

### **Meeting Minutes for October 15, 2018**

Present: Tim Phillips, Carol Smith, Greg Chamberlin, Mary Lane, Josh Pitts

5:17 PM - Meeting called to order.

#### **Agenda**

- Added Asset Management meeting with Megan Young to other business

#### **Review/Adopt Minutes**

Minutes for 2018-09-17 were approved as amended

#### **Volunteer approval**

Eli Mutino would like to help around the plant as a volunteer. Greg has questions about is this acceptable and how should this be done. Any request to volunteer needs to be run by the Commission. The volunteer would then need to sign the standard release form that the town requires of volunteers. If Greg feels a volunteer could be helpful, the Commission will support having them help.

#### **RFQ (Request For Qualifications) for Engineering Services**

We need an RFQ on the books to fulfill a federal requirement. Josh motioned that Carol be granted the authority to issue this at her discretion. The Commission approved Josh's motion.

#### **Clerk's Financial Report**

The Waste Water budget is very tight. Carol took approximately \$23,000 out of the capital improvement account and put it into checking so she could pay bills. The Commission supported this action.

The line items of system and equipment repairs are imbalanced. When developing next year's budget, we should reduce the equipment repairs and increase system repairs.

#### **Discussion of Green Lantern Contract (Net metering Agreement)**

Mary has not heard back from Jim Jamelee about this. It has been a while. Tim will stop by Jim's and check on whether an email has gotten lost or if there is another problem.

#### **Old Gallison house allocation, possible approval of relinquish**

Carol has not received a message about this. No letter has been received. There is no action to take at this time.

#### **Chief Facility Operator's Report**

- Springhouse should be completed in two weeks.
- Spending money to fix the Sequential Batch Reactors

- Aldridge and Elliot has picked up revisions to the Asset Management plan from Greg and Tristan. A&E wants to be on the agenda for the next Commission meeting
- Pavement has been restored around town where line work had disturbed things
- The parts from AJ McDonald are a big problem. We are seeing a lot of failed ball-valves and PVRs.
- The Greg Chamberlin Memorial Corner dedication on the springhouse was mentioned
- There are rumors that Goddard is in real financial difficulties. This could be real issue if they have trouble paying their bills with the water or wastewater department.

### **Sign And Approve Warrants**

Approved Payroll and Payable Warrants from the following dates: 09/21 09/25 09/28 10/1 10/3 10/5 10/6 in 2018.

### **Other Business**

A meeting with Megan Young will be arranged for November 26th at 5:15PM

The date of the next monthly meeting is November 19th, 2018 at 5:15PM.

The meeting adjourned at 6:35 PM

Submitted by Tim Phillips