

Plainfield Water/WasteWater Commission

Meeting Minutes for October 21, 2019

Present: Tim Phillips, Carol Smith, Greg Chamberlin, Josh Pitts, Mary Lane, Tristan Macgregor-Stewart

5:17 PM - Meeting called to order.

Review/Adopt Agenda

Greg asked to add a discussion of the waste water policy

Review/Adopt Minutes

Minutes for 2019-09-16 were approved as written

Clerk's Financial Report

Carol had to move \$25,000 from the reserve funds to keep Waste Water solvent. We have a number of large accounts that have not paid yet and had to make a bond payment this month. Geoge Cushing accepted a personal check from a system user who had been shut-off for non-payment. The check bounced. The Commission asked that Greg and Tristan always check with Carol first before restoring service. If payment is not complete and in an acceptable form (not a personal check, if both a water and water water payment are being made that there are two separate payment "devices") from Carol's standpoint, the water will remain off.

W/WW ordinance draft approval

There were miscellaneous edits (commas, wording choices) to the water ordinance.

Josh made a motion to adopt the water ordinance. Tim seconded. All approved.

Jose made a motion to accept the Wastewater Reserve Capacity allocation ordinance into the waste water policies. Tim seconded. All approved.

Josh made a motion to adopt the waste water policy. Tim seconded. All approved.

Manhole covers in Village

There have been issues for years around the waste water piping for the Grace United Methodist Church and the clutch of houses near it. Greg and Tristan have a suggested repair. These homeowners would pay to install a manhole in back of the church and connect that to the service line on Main Street. The church and a number of houses would then connect to this. Another manhole and line would be added a little further up Main Street to take the other two houses involved. The manholes and connections to the existing service lines would be done to the standards of the Plainfield Waste Water system and inspected by our operators. If everything is done properly, the system would then accept these new pipes as extensions of the system and take ownership going forward. The Commission thought this made sense and Greg will talk with the involved property owners and offer this solution.

Review procurement and purchasing policy

This was discussed. It is believed the policy won't really impact how the purchases are currently made by either the water or wastewater department.

Chief Operator's Report

Greg needs to spend \$3,000 in the waste water budget to fix a blower motor.

The generator's radiator repair is another \$3,000 (these parts are ordered and on the way here so we have a working generator in the event of a power outage).

Greg suggests that 3%-5% needs to be added to the budget for next year to handle these ongoing repairs.

The Brook Road project needs to be completed to finalize repairs for the Pitts residence. The flushing hydrant is alleviating the problem, but this is a short-term fix. Greg and Tristan are getting numbers for this work for the next budget.

The Maple Valley store has sold to a local person, Dan Dolan. He has talked with Greg and Tristan and is planning to do three meals a day with more seating.

Tristan suggests that when restaurants come before the Commission with changes to their situations, that we try to get them to install external grease-traps - which are easier to inspect and work with.

Goddard Rate Schedule

The history of the rates were discussed. Carol located the folder holding the legal documents in question for the agreement with Goddard. Some of J.C. Meyer's numbers in his email are wrong. Greg pointed out that Goldman's Northwood Apartments have 52 units allocated and draw the same amount of water as Goddard's current 26. There was discussion around if we are going to reopen a discussion of Goddard's rates, an approach would be to apply the state regulations as they exist as if Goddard was a new connection. Goddard would probably see their waste water bill decrease, but their water bill substantially increase. The end result may well be no real change in their total bills. There was recognition that every dollar we remove from Goddard's obligation has to be covered by the other rate-payers.

Sign And Approve Warrants

Approved Payroll and Payable Warrants from the following dates: 09/18, 9/20, 9/25, 9/27, 10/1, 10/2, 10/4, 10/9, 10/11, 10/18, 10/21

Other Business

None

The date of the next monthly meeting is November 18, 2019 at 5:15PM.

The meeting adjourned at 7:20 PM

Submitted by Tim Phillips