

**Plainfield Water/WasteWater Commission  
Special Meeting Minutes for December 4, 2019**

Present: Tim Phillips, Greg Chamberlin, Josh Pitts, Mary Lane, Tristan Mcgregor-Stewart,  
NOTE: Carol Smith joined the meeting for when needed to answer specific questions

2:07 PM - Meeting called to order.

**Work on next fiscal year budget**

Water budget

Added \$2000 to testing. This is if new PFOs testing. Also add \$100 for inflation of basic testing expenses

Added \$47,000 to waterline repairs to complete repairs on Brook Road.

Added \$1000 to Supplies/System maintenance for reservoir pump and 4 way valve

Add \$600 to Chemicals and Supplies to cover increased expenses

Added \$200 to Truck Maintenance for increased gas prices

Added \$25,000 to Capital Improvement. This is a portion of the estimated \$100,000 to fix Barre Hill road piping (an asset management objective). Intend to do it in sections. Removed \$3,000 as recent testing revealed hydrants are in better shape than anticipated.

The outcome of this preliminary budget attempt is an increase in expenses of \$72,911 leading to a rate increase of %35.4

Waste Water budget

Equipment Repairs/Parts

Added \$1,000 for two chemical feed pumps

Added \$300 for spill deck

Added \$300 for tank work

Added \$3,000 for two gate valves

Electricity/GMP

Left at \$18,000. The new net-metering should give us a %10 savings, but we want to see that first.

#### Chemicals

Added \$3,650 for new phosphorus removal needs (this will be an ongoing yearly expense)

#### Sludge Disposal

The new debris rack should reduce sludge generation, but the new phosphorous treatment will increase sludge generation. Left amount alone.

#### Lab Services

Added \$3,520 for wet testing, lab proficiency testing, priority pollutant testing and more total phosphorus. This increased testing is anticipated to be part of our upcoming permit renewal.

#### Capital Improvement

We need to replenish the \$33,000 we withdrew to build the trash-rack. Added \$15,000 to Capital Improvement for this

#### Equipment Find

Need to replace these two items in next 2-3 years

PLC= \$10,000

Waste pump blower=\$10,000

Added \$8,000 to fund

The outcome of this preliminary budget attempt is an increase in expenses of \$36,355 leading to a rate increase of %13.3

The Commission felt the rate increases were excessive.

The proposed increased expenses will be reviewed at the next budget meeting.

The meeting adjourned at 3:58 PM

Submitted by Tim Phillips