

Plainfield Water/WasteWater Commission
Meeting Minutes for June 15th 2021

Present In Zoom Session: Tim Phillips, Carol Smith, Josh Pitts, Mary Lane, Tristan Macgregor-Stewart, Greg Chamberlin

5:19 Meeting called to order

Review/approve agenda

Agenda approved

Review/adopt minutes

Approved minutes for May 18th, May 28th as edited

Clerk's financial report

Nathan Hart and Chelby Colombe are converting 345 Main Street from apartments to a single family home. They want to give up 2 units of allocation and replace the private service pipes to the structure. Greg and Tristan are aware of the pipe replacement and have said they want to inspect the new pipes before burial. There was discussion of the process of informing the operators of these changes, process deficiencies and how those problems might be addressed. After discussion, the Commission agreed that they could give up a unit of allocation now since the 3rd apartment appears to be gone. When there is evidence the 2nd apartment is not there any longer, the 2nd allocation can be removed..

Discuss/Decide Overage Rates

Discussed the change of Overage Rates being delayed until after the next billing goes out to give folks awareness that an increase is coming. For the basic 30,000 gallons of usage folks are paying around \$10 for a thousand gallons based. Right now it is \$2.50 for a thousand gallons of overage...so folks who are using more water are getting it very cheaply.

Josh Pitts made a motion that two billings from now the overage rate be raised to \$10 per thousand gallons. Tim seconded. All voted in the affirmative.

Tristan has heard of towns that also adjust the wastewater billing for overage situations on the assumption that the water is being discharged into the wastewater side. Tristan will check into the details and Carol will check on if the billing system can be adjusted to handle this.

Review Policy Manual

Reviewed and critiqued the Water System Policy and Waste Water Policy documents that Tristan is developing.

Chief Facility Operator's report

Nothing pressing and Josh and Mary needed to depart to attend the Select Board meeting so the operators deferred any reports to the next meeting.

Approve warrants

Warrants for 05/21/2021, 05/28/2021, 06/04/2021, 06/10/2021, 06/11/2021 were approved

Other business

None

Scheduling for the next meeting was deferred due to needing to coordinate usage of the municipal building since we need to have a physical meeting location now that the Covid State of Emergency has passed.

The meeting adjourned 6:55 PM

Submitted by Tim Phillips