

Monday September 20th, 2021

Present: Will Colgan, Jesse Cooper, Karen Storey, and Baylen Sky.

Call to order

Jesse made the motion to approve the minutes of the last meeting which was August 2nd. Karen seconded the motion and it was approved.

Karen would like to update the ROW form. Jesse sent her a copy of the form in Word and she will work on the changes and then send them out to the Planning Commission for review and eventual adoption. Karen had some updates on recent applications. One on the Brook Road had a subdivision that did not meeting the requirements of the regulations. She said she will deny that permit and suggest two alternative methods of subdividing the lot that would work. She also mentioned the need for a permit for a building that has been built without a permit and she will write a letter of enforcement to the landowner. She mentioned that enforcement of the zoning regulations has become an issue when there are obvious violations with little follow up from the town.

Will brought up the suggestion from Clare Rock to either do a review of compliance with state regulation for the draft zoning or apply for a Municipal Planning Grant for approximately \$7k to \$11k which would be a more thorough update. The cost of the compliance review would be minimal to the town. The grant would need a 10% match from the town. The consensus of the Planning Commission is to move forward with the existing draft as soon as possible and work on longer range issues over time. One idea that Clare had that other towns are considering is to have density in all zones be controlled by the ability to obtain a state wastewater permit. That could increase density and allow for more affordable housing over time. It is something the PC would consider as part of the longer term work.

Will

The meeting adjourned at 7:40