

**Plainfield Special Select Board Meeting Via Zoom
February 10, 2023
Approved Minutes**

Present via Zoom or Telephone were Jim Volz, Selectboard Chair; Sasha Thayer, Board Member; Riley Carlson, Board Member, Robin Miller, Town Clerk/Treasurer and Carol Smith, Assistant Town Clerk/Treasurer for the portion of the meeting regarding fleet permits. Also present was Kristin Brosky, candidate for administrative assistant for the Town of Plainfield. No members of the public were present.

Agenda - times are approximate

1:30 PM	Commencement of regular select board meeting
1:30 PM	Changes to Agenda
1:30 PM	Executive session to prepare for and interview candidates for Administrative Assistant
2:15 PM	Return to public session
2:15 PM	Possible decision about hiring administrative assistant
2:20 PM	Approval of fleet permits
2:25 PM	Public comment
2:35 PM	Adjourn

Select Board Chair Jim Volz called the meeting to order at 1:31 PM and announced that the purpose of the meeting was to interview a candidate for administrative assistant for the town, make a possible decision about employment, and approve fleet permits. There were no changes to the agenda.

Administrative Assistant interview and hiring: Kristin Brosky was present at the beginning of the Select Board meeting and was asked to leave the meeting so that the Board could go into executive session. She did so. Sasha Thayer then moved that the meeting move into executive session to consider the employment of an administrative assistant for the Town and noted that the Board will need to return to open session to make any decisions. **That motion to enter executive session was approved unanimously at 1:32 pm. The Select Board returned from Executive Session at 1:52 pm by unanimous vote of the Select Board.** At that time Kristin Brosky was present at the meeting.

Sasha Thayer moved that Kristin Brosky be hired as administrative assistant for the Town of Plainfield for a flexible amount of 10 to 20 hours per week at pay of \$20/hour. The motion passed unanimously. Further discussion clarified that Kristin Brosky will start next week and will coordinate that with Town Clerk Robin Miller.

Fleet Permits: Assistant Town Clerk Carol Smith was present for the consideration of fleet permits and provided the Select Board with information to assist in its decision-making

regarding the issuance of requested fleet permits. Sasha Thayer moved that the following fleet permits be approved with the inclusion of the sticker on each permit requiring truck operators to contact the Plainfield Road Foreman before traveling on Plainfield roads from February through June:

- Bourne's Inc and Bourne's Energy of Morrisville, Vermont
- Chevalier Drilling Co., Inc. of Highgate Springs, Vermont
- G.W. Tatro Construction, Inc., of Jeffersonville, Vermont
- Newport Sand and Gravel Co, Inc/Carroll Concrete Co. Inc. of Newport, New Hampshire
- Structures R.B.R., Inc, of Sts-Anges, Quebec, Canada
- Roland and Ronald Vigneault DBA Vigneault Timber Contracting and Trucking of Norton, Vermont

The motion passed unanimously.

No members of the public were present and there was no public comment.

Sasha Thayer moved that the meeting adjourn and the motion passed unanimously at 2:02 pm.

Minutes prepared by Sasha Thayer.