

**Town of Plainfield Special Select Board Meeting**  
**May 19, 2023**  
**Via Zoom**  
**Minutes - Draft**

**Agenda:**

- Changes to Agenda
- Announcements
- Public Comment
- Approve Finance and Maintenance and Utility Relocation agreements for ‘Blinking Light’ intersection project
- Approve Memorandum of Understanding for CVFiber ARPA funds
- Appoint Erica DaCosta to Fuel Assistance Fund Committee
- Discuss Summer Select Board Meeting Schedule
- Adjourn

**Present:** Select Board members Riley Carlson (Chair), Bram Towbin, and Jim Volz. Also present was Town Grant Administrator Alice Merrill.

**Chair Carlson called the meeting to order at 8:00 am.**

**Changes to Agenda:**

There were no changes to the agenda.

**Announcements:**

There were no announcements.

**Public Comment:**

There was no public comment.

**Approve Finance and Maintenance and Utility Relocation agreements for ‘Blinking Light’ intersection project:**

**Towbin moved to approve the Finance and Maintenance Agreement, the motion carried with Towbin and Carlson both voting in favor.** Volz abstained from voting as he hadn't received a copy of the document in time.

Volz questioned some of the language in the Utility Relocation Agreement regarding owner responsibility. Alice Merrill inquired if the language implied some cost to the Town. Volz also noted that the document appears to include responsibilities to the Town that will fall to Water/Wastewater. Carlson suggested these responsibilities would likely fall to any contractor the Town hires, Merrill voiced agreement. Volz suggested that the document be shared with Water/Wastewater and their lawyer prior to approval.

**Towbin moved to approve the Utility Relocation Agreement, Carlson and Towbin voted in favor, Volz opposed. The motion carried.**

**Volz moved to authorize Towbin to sign the Finance and Maintenance Agreement, the motion carried unanimously.**

**Carlson moved to authorize Towbin to sign the Utility Relocation Agreement, Towbin and Carlson voted in favor, Volz opposed. The motion carried.**

Approve Memorandum of Understanding (MOU) for CVFiber ARPA funds:

**Volz moved to approve the Memorandum of Understanding for CVFiber ARPA funds contingent on redlining one portion of the MOU recently discussed by the Select Board, the motion carried unanimously.**

Appoint Erica DaCosta to Fuel Assistance Fund Committee:

**Volz moved to appoint Erica DaCosta to the Fuel Assistance Fund Committee, the motion passed unanimously.**

Discuss Summer Select Board Meeting Schedule:

Carlson will be unable to attend the Select Board meeting on June 19, 2023.

Adjourn: **Towbin moved to adjourn at 8:27 am, the motion carried unanimously.**

Minutes respectfully submitted by Kristin Brosky, Town Administrative Assistant.