

Town of Plainfield
Development Review Board (DRB)
Minutes of Meeting held on February 12, 2014

Final Minutes Approved on: March 12, 2014

Present:

___x___ Janice Walrafen, Chair

___x___ Rob Bridges, Co-Chair

___x___ Neil Hogan, Co-Chair

___x___ Sarah Albert, Clerk

(Full DRB in attendance)

Also Present:

Karen Storey – Zoning Administrator (ZA)
Mary Lane – Administrative Assistant
Will Colgan – Guest, Planning Commission
Ivey Hardy- Guest, web developer with Web-Bits.

6:46 P.M. – Meeting called to order by Chair Walrafen.

Agenda Item #1 – 6:47 P.M. – Review Agenda/Approve Minutes.

- The agenda was reviewed to include: Town of Plainfield website; continued discussion of the Unified Plan review; Z.A.'s report. No changes made to the agenda.
- Co Chair Bridges makes a **motion** to approve the minutes of the 1/8/14 meeting as written. Co-chair Hogan seconds, and the motion passes unanimously.

Agenda Item #2 – 7:00 P.M. – Including DRB information on Town of Plainfield's Website with guest Ivey Hardy, a website developer from Web-Bits.

- Co-Chair Hogan proposed sharing DRB information with the citizens of Plainfield, and other Boards and Commissions through the town website. Mr. Hardy has developed the most recent version of the town website.
- Discussion ensues about the different ways this could happen on the website. Mr. Hardy suggests these 3 ways are: straightforward documents; a list maintained through the website; and using a map where the user would click on a location and the information would appear.
- Further discussion about which of these would be more user friendly and affordable. Mr. Hardy reports that he could create the map option for \$1000, which \$550 of that price would be the software. He set up the ability for Z.A. Storey, Clerk Albert, and Admin Assistant Lane to enter information on the site. DRB members decided that Clerk Albert will enter the Decisions, and AA Lane will enter the minutes.
- Discussion about the other Boards and Commission in town and how they can communicate through the website. Suggestion was made for Mr. Hardy to return and give the people who will work with the website a 2 hour training. Co-Chair Hogan will contact the Town Clerk/Select Board to inquire about setting this up.

Agenda Item #3 – 8:05 P.M. – Unified Regulations

- DRB members continue discussion about the update of these regulations. They discuss comments sent in an email from Irene Nagel, the consultant who was hired to assist with the update. They review previously discussed sections, as well as the sections planned for this meeting. Clerk Albert is to contact Ms. Nagel with responses/questions/additional comments identified.

Agenda Item #4 – 8:55 P.M. – Zoning Administrator’s Update.

- Z.A. Storey gives the DRB members updates on 4 past hearings/issues: Goddard; The Health Center; Gore Rd; and Pappas.
- The Goddard case is being appealed to the Vermont Supreme Court after the Environmental Court upheld the DRB decision.
- The Health Center will come in for a hearing about their sign at the March meeting.
- Z.A. Storey will be writing a resident on Gore Rd a letter because of non-compliance of set-backs of a mobile home.
- Z.A. Storey shows the DRB members a map of proposed farm buildings on one of the Pappas subdivided lots. Chair Walrafen suggests that when the snow is gone, they walk the land to establish if the land could support a farm road because it is supposed to be wet and may not be a good place for vehicle traffic.

Meeting adjourned at 9:15 P.M.

- Co-chair Bridges makes a **motion** to adjourn the meeting at 9:15 P.M. Co-Chair Hogan seconds the motion and the motion passes unanimously.

Respectively Submitted,
Mary Lane, DRB Administrative Assistant