

**Town of Plainfield**  
**Development Review Board (DRB)**  
**Minutes of Meeting held on July 8, 2015**

**Final Minutes Approved on: September 9, 2015**

**Present:**

\_\_\_x\_\_\_ Janice Walrafen, Chair

\_\_\_x\_\_\_ Rob Bridges

\_\_\_x\_\_\_ Neil Hogan

\_\_\_x\_\_\_ Sarah Albert, Clerk

(Full DRB in attendance)

**Also Present:**

Karen Storey – Zoning Administrator (ZA)

Mary Lane – Administrative Assistant

**6:45 P.M. – Chair Walrafen calls meeting to order**

**Agenda Item # 1 – 6:50 P.M. -- Review/Adjust Agenda**

- Chair Walrafen reports she has been in touch with Linda Bartlett from the Health Center, but there is not anything to report, so this is the update. No other changes are made.

**Agenda Item # 2 – 7:00 P.M. – Review and Adopt Minutes from June 10, 2015; Review and Adopt Decision for June 10, 2015 for Daniel Kitchen ZPA 2015-04, Minor Subdivision Final Plat Hearing for 2 lot subdivision: Lot 1: 10.5 +/-, Lot 2: 5 acres with waivers.**

**June 10, 2015 Minutes:**

- DRB members review minutes and make no changes. DRB Member Bridges makes a **motion** to adopt the June 10, 2015 Minutes with no changes. Member Hogan seconds the motion, and it passes unanimously.

**June 10, 2015 Daniel Kitchen ZPA 2015-04, Minor Subdivision Final Plat Hearing for 2 lot subdivision.**

- DRB members review the Decision, and make some amendments.  
- Z.A. Storey reports that Mr. Kitchen wants to bring the approved Decision to the company who is creating the Mylar, so they will have the list of what has to be included on the Final Plat.  
- Member Bridges makes a **motion** to accept the June 10, 2015 Decision for Daniel Kitchen ZPA 2015-04, Minor Subdivision Final Plat Hearing for 2 lot subdivision: Lot 1: 10.5 +/- and Lot 2: 5 acres with waivers as amended. Chair Walrafen seconds the motion, and it passes unanimously.

**7:30 P.M. – Meeting Adjourned.**

- Chair Walrafen **moves** to adjourn the meeting at 7:30 P.M.. and Member Bridges seconds the motion, and it passes unanimously.

*Z.A. Storey reports there is nothing scheduled for August, so the DRB members decide not to meet in August, and resume meetings on September 9, 2015.*

Respectfully Submitted,  
Mary Lane, Administrative Assistant