

Town of Plainfield
Development Review Board Meeting
April 11, 2018
Draft Minutes

PRESENT: Janice Walrafen (Development Review Board Chair), Sarah Albert (Development Review Board Clerk), Jim Volz (Development Review Board Member), Karen Storey (Zoning Administrator), Mary Lane (Minutes Recorder), Janet Steward (Property Owner)

Chair Janice Walrafen called the meeting to order at 6:48pm.

AGENDA

- 6:45pm Call Meeting to Order
- 6:46pm Welcome new DRB member
- 6:47pm New Zoning Regulations
- 6:54pm Future Meeting Coverage
- 6:56pm Review and Adopt Minutes of March 14, 2018
- 7:00pm Review and Approve Decision, Tom Stauckas
ZPA 2018- 03 CU
Change of Use and Historic Site Plan Review
- 7:12pm Discussion: Janet Steward property
Gray Road and Fowler Road
Change in configuration of property lines
- 7:50 Set next meeting date
- 7:53pm Adjourn

Chair Walrafen welcomed Jim Volz to his first meeting as a DRB member, Clerk Albert and ZA Storey also welcomed Mr. Volz. Chair Walrafen thanked him for joining and gave a brief overview of the Board's purpose.

The finalization of the Unified Regulations Draft. ZA Storey reports the Planning Commission will be finished with their review soon, then the DRB members will review the document. Clerk Albert states after that a public

hearing needs to be held, then the final version of the Unified Regulations will go for a town vote at an upcoming election.

The Board members discussed upcoming meeting attendance, and which months are best for various agenda items/hearings. June will be best to begin discussion of the Unified Regulations.

The March 14, 2018 minutes were reviewed. **Chair Walrafen moves to adopt the March 14, 2018 minutes as written, Clerk Albert seconds, approved unanimously.**

Tom Stauckas Decision was reviewed; some typos were found and corrected. **Chair Walrafen moves to approve with corrections, the Decision for the Tom Stauckas ZPA 2018- 03 CU, Change of Use and Historic Site Plan Review. It was seconded by Member Volz, and approved unanimously.**

ZA Storey, and Janet Steward ask for input on the change in configuration of property lines of her property on Gray Road and Fowler Road. The history of ownership, and how the current property lines were created is discussed. DRB members decide the boundary line adjustment of the 1.5 acres can be done by ZA Storey. Ms. Steward will research Current Use impacts, and speak to a lawyer about how the deeds are to be written. The DRB will hold a future hearing about the larger boundary line adjustment.

To make sure of a quorum, the Members decide to change the meeting from the regularly scheduled May 9th date, to May 16, 2018. Location TBD.

Chair Walrafen moves to adjourn the meeting at 7:53pm, Clerk Albert seconds, motion carries and meeting adjourned.

Respectfully submitted by Mary Lane

