

Town of Plainfield, Vermont
Development Review Board Meeting
October 14, 2020
Approved Minutes

PRESENT: Janice Walrafen (DRB Chair), James Volz (DRB Member), Elaine Parker (DRB Member), Alice Sky (DRB Member), Sarah Albert (DRB Clerk), Karen Storey (Zoning Administrator), and Cindy Wyckoff (Minutes Recorder).

Note: Due to the ongoing COVID-19 pandemic, the Development Review Board convened remotely via Zoom.

Janice Walrafen called the meeting to order at 7:05pm.

AGENDA

- Call Meeting to Order
Review Agenda; Make any Adjustments
- Public Comments/Announcements
- Review and Adopt Meeting Minutes from September 23, 2020
- Review and Approve Decision: Anne Van Couvering: Application 2020-16 for Property at 87 Main Street. Town of Plainfield Zoning Regulation Section 3.15 Historic Sites and Building Preservation. Enclose Existing Porch and Replace and Change Roof to Avoid Future Ice Dams by Increasing Pitch of Roof.
- Other Business
- Adjourn

REVIEW AGENDA; MAKE ANY ADJUSTMENTS

- There were no changes to the agenda.

PUBLIC COMMENTS/ANNOUNCEMENTS

- There were no public comments/announcements.

REVIEW AND ADOPT MEETING MINUTES FROM SEPTEMBER 23, 2020

- **James Volz made a motion to approve the minutes of the 9/23/20 Development Review Board meeting as written. Elaine Parker seconded the motion. The motion was approved unanimously.**

OTHER BUSINESS

- The Development Review Board agreed to convene the 11/11/20 meeting via Zoom at 7:00pm to check in, approve minutes from the previous meeting, and review any applications that have come before Zoning Administrator Karen Storey.

REVIEW AND APPROVE DECISION: ANNE VAN COVERING: APPLICATION 2020-16 FOR PROPERTY AT 87 MAIN STREET. TOWN OF PLAINFIELD ZONING REGULATION SECTION 3.15 HISTORIC SITES AND BUILDING PRESERVATION. ENCLOSE EXISTING PORCH AND REPLACE AND CHANGE ROOF TO AVOID FUTURE ICE DAMS BY INCREASING PITCH OF ROOF.

- After a brief discussion, **Parker made a motion to approve and adopt the decision regarding the application of Anne Van Covering for her historic site plan review. Volz seconded the motion. The motion was approved unanimously.** Walrafen agreed to print and sign the approved decision and drop it off at the Town Clerk's office.

OTHER BUSINESS (CONT'D)

- Volz, who also serves on the Plainfield Select Board, provided information on the Select Board's recent decision to move forward with the Vermont Agency of Transportation to get a contract in place for the Route 2/Main Street intersection project. Discussion followed on some of the issues involved in the project.
- Sarah Albert asked if any decision had been made regarding municipal boards using the Town Hall Opera House for meetings. Volz recommended that Albert send an email to the Select Board and Town Clerk to inquire if the facility can be used.
- A brief discussion took place following Storey's recommendation to use Google Meet rather than Zoom for the Development Review Board's virtual meetings. It was noted that members of the public who do not have Gmail accounts would not be able to participate if Google Meet was used.

ADJOURN

- **Volz made a motion to adjourn at 7:31pm. Albert seconded the motion. The motion was approved unanimously.**

Respectfully submitted by Cindy Wyckoff