

**Town of Plainfield
Select Board Meeting
September 9, 2019
Draft Minutes**

PRESENT: Alexandra Thayer (Select Board Chair), James Volz (Select Board Member), Tammy Farnham (Select Board Member), Keith Swann (Videographer), Cindy Wyckoff (Minutes Recorder), Tony Campos (Central Vermont Community Television), and Bram Towbin (Road Commissioner).

Alexandra Thayer called the meeting to order at 7:03pm.

AGENDA

- Review Agenda
- Public Comment/Announcements
 - Old Home Days, September 6 & 7
 - Opening Celebration for Recreation Field Picnic Shelter, September 15th, 3-6
 - Opioid Action Forum at the VLCT Office, Wednesday, September 18th, 10:30am
 - More?
- Town Clerk's Report
 - Warrants
 - Positive Pie Annual Liquor License Renewal
- Road Commissioner's Report
- Tony Campos, CVTV RE: Arrangements for Select Board Meeting Videoing
- Scheduling for Informational Meeting RE: Route 2/Main Street Intersection by Vermont Department of Transportation 9/23? 6pm vs. 7pm? Plainfield Town Hall/Opera House with Select Board Meeting There
- Vermont League of Cities and Towns Annual Meeting, October 2 & 3
 - Select Board Member Attendance
- Approval of August 12, 2019 Minutes
- Tour of Municipal Building Upstairs Area
- Other Business
 - Board of Health Meeting Scheduling
- Agenda Items for 9/23/19 Meeting
- Adjourn

REVIEW AGENDA

- Approval of the August 12, 2019 minutes was corrected to approval of the August 26, 2019 minutes. Thayer also added to the agenda the consideration of a request from the Hazard Mitigation Committee. **Farnham made a motion to approve the agenda as amended. The motion was approved.**

PUBLIC COMMENT/ANNOUNCEMENTS

- OLD HOME DAYS, SEPTEMBER 6 & 7

- OPENING CELEBRATION FOR RECREATION FIELD PICNIC SHELTER, SEPTEMBER 15TH, 3-6

- OPIOID ACTION FORUM AT THE VLCT OFFICE, WEDNESDAY, SEPTEMBER 18TH, 10:30AM

- MORE?

- Thayer reported that Plainfield Old Home Days, including the Revue on Friday evening, was great. Keith Swann had videotaped the Revue and will send Thayer a link to where people can view it once it is available.
- Thayer announced that there will be an opening celebration for the Recreation Field picnic shelter on 9/15/19 from 3:00-6:00pm.
- Thayer noted that an Opioid Action Forum will be held at the Vermont League of Cities and Towns offices on 9/18/19 at 10:30am.
- Thayer reported that the street dance, which was part of the Old Home Days activities, went well.

TOWN CLERK'S REPORT

- WARRANTS

- POSITIVE PIE ANNUAL LIQUOR LICENSE RENEWAL

- **James Volz made a motion to approve warrants of 8/23/19, 8/28/19, 8/29/19, 8/30/19, and 9/6/19. The motion was approved.**
- **Thayer made a motion to approve the annual liquor license renewal for Positive Pie. The motion was approved.**
- Noting that the Town of Granby had no delinquent taxes this year, Thayer suggested that Plainfield Delinquent Tax Collector George Cushing be asked to attend a future Select Board meeting to report on how things are going in terms of delinquent tax collection in Plainfield.

TONY CAMPOS, CVTV RE: ARRANGEMENTS FOR SELECT BOARD MEETING VIDEOING

- Central Vermont Community Television Executive Director Tony Campos was present to respond to questions regarding videotape coverage of Select Board meetings. Tammy Farnham and others posed questions to Campos regarding viewership and costs associated with each meeting. It was decided that discussion should continue, with Town Clerk/Treasurer Linda Wells present, after Campos provides further information regarding unique versus repeat viewers, the fee schedule for videotape coverage of meetings, and the kinds of services provided for which there is no charge. Campos clarified that the Plainfield Select Board gets one meeting per month videotaped free of charge.

ROAD COMMISSIONER'S REPORT

- Prior to Road Commissioner Bram Towbin's Road Report, Towbin noted confusion regarding whether Jim Volz or Paul Emery was the alternate Plainfield representative to the Central Vermont Regional Planning Commission (CVRPC). After a brief discussion, **Volz made a motion to appoint Paul Emery to the Central Vermont Regional Planning Commission. The motion was approved.**
- Towbin reported on the following:
 - The Highway Department will be over budget by \$1,000 resulting from the need to purchase tires for the new 10-wheel truck as well as for the grater. Towbin will check with Road Foreman Mike Nolan on the details and report back to the Select Board.
 - A culvert will be installed on Brook Road tomorrow between Lee Road and East Hill, which will cause the road to be closed for about three hours after the morning school buses go through.

- CVRPC is doing a watershed survey starting with the watershed that flows toward Barre. A brief discussion followed regarding Thompson Road, which appears on the map that CVRPC is using and which has not been a road for 50 years. Towbin will follow up on the issue.
- Thayer asked Towbin about additional money that might be available for hydrologically connected roads.
- Farnham asked if evaluations had yet taken place regarding Class 4 roads, which Towbin responded that he will report on at the next meeting.
- The second bus shelter, which is currently being housed at the Town Garage, is scheduled to be installed on Route 2 by the post office within the next three weeks.
- Paving is scheduled for late September/early October. Road Foreman Mike Nolan wants to coordinate the water and sewer manhole projects around Towne Avenue and the bottom of East Hill Roads with Water/Wastewater Commission Chief System Operator Greg Chamberlin.
- Farnham asked how hauling gravel/sand from Graniteville is going, to which Towbin responded that Nolan is confident with both the hauling and the material. Towbin will check with Nolan regarding any resulting budget savings.
- The brush cutting to provide access down to the Winooski River in the Village has been completed.

SCHEDULING FOR INFORMATIONAL MEETING RE: ROUTE 2/MAIN STREET INTERSECTION BY VERMONT DEPARTMENT OF TRANSPORTATION 9/23? 6PM VS. 7PM? PLAINFIELD TOWN HALL/OPERA HOUSE WITH SELECT BOARD MEETING THERE

- Thayer asked Towbin and Select Board members if the proposed informational meeting on the Route 2/Main Street intersection with the Vermont Department of Transportation should be scheduled on 9/23/19, the date of the next Select Board meeting, and if so, would a start time of 6:00pm be acceptable. Discussion followed on various aspects of the proposed project, construction of which would commence no earlier than 2023. It was decided that the Route 2/Main Street Intersection informational meeting will take place on 9/23/19 starting at 6:00pm at the Town Hall Opera House in place of the standard Select Board meeting. If Select Board issues come up, another meeting for the Select Board can be scheduled.

VERMONT LEAGUE OF CITIES AND TOWNS ANNUAL MEETING, OCTOBER 2 & 3

- SELECT BOARD MEMBER ATTENDANCE

- Thayer asked if anyone from the Select Board was interested in attending the upcoming Vermont League of Cities and Towns annual meeting. Volz noted that he might be interested and will confirm with Town Clerk/Treasurer Linda Wells if he decides to go.

OTHER BUSINESS

- BOARD OF HEALTH MEETING SCHEDULING

- Towbin and Thayer briefly reviewed the public health issue regarding a recreational vehicle illegally parked on Cito Hardy's property. Thayer will provide support to Town Health Officer Baylen Slote in drafting a notification to leave letter from the Town Health Officer, which will include an order to clean up the property, to the people who are unlawfully occupying Hardy's land. Farnham stressed the importance of acting quickly. Once Slote reports back, all agreed that the Select Board can hold an emergency meeting if needed to move the issue forward.

APPROVAL OF AUGUST 26, 2019 MINUTES

- **Volz made a motion to approve the minutes of the 8/26/19 meeting as amended. The motion was approved.**

REQUEST FROM THE HAZARD MITIGATION COMMITTEE

- Over concern that only one person in Plainfield is listed to be notified in the event of a dam emergency in Green Mountain Power's Emergency Action Plan, the Plainfield Hazard Mitigation Committee requested that the following resolution be presented to the Select Board for approval:

Hazard Mitigation Committee action, August 15, 2019

To put into the Emergency Action Plan that Plainfield village would receive a siren warning in the event of a pending dam emergency, and that GMP will notify Plainfield Town officials and first responders as part of the notification tree in the EAP (equivalent persons as Marshfield in the plan such as our Town Clerk, Select Board, Emergency Management Director, Road Commissioner and members of the Fire Department and Fast Squad). The EAP now only mentions retired Chief Pat Martin.

Volz made a motion to endorse the recommendation of the Hazard Mitigation Committee's action of 8/15/19. The motion was approved.

TOUR OF MUNICIPAL BUILDING UPSTAIRS AREA

- The Select Board conducted a tour of the rental area on the second floor of the municipal office building.

ADJOURN

- **Thayer made a motion to adjourn at 8:50pm. The motion was approved.**

Respectfully submitted by Cindy Wyckoff