

**Plainfield Water/Waste Water Commission  
Meeting Minutes for September 18, 2017**

Present: Mary Lane, Tim Phillips, Carol Smith, Greg Chamberlin, Joshua Pitts, Jason Booth

5:02 PM - Meeting called to order.

**Agenda**

Compliance with the Loss Control report was added to the Agenda

**Review Approval Minutes of Previous Meetings**

Minutes for 2017-08-28 were approved as amended

**Asset Management Grant, Jason Booth, Aldrich & Elliot presenting**

- Jason brought completed application forms for the grant. He offered to attend the Selectboard meeting on the 25th if the Commission would like his presence. The Commission thought that wasn't necessary. All Commission members intend to attend the Selectboard meeting.

- After October 1st, the application can be sent in. Turn around by the state is probably something like 1 to 2 months...so it is likely actual work will begin on January 2018. Past examples have generally had a year to complete the grant's work.

- having the Asset Management work done will help us with being able to accurately set fees and justify them.

- the Selectboard needs to sign the last page of the application form.

- if the Selectboard opts to leave managing the grant to the Commission we will need to elect an authorized person to sign documents related to the grant as they come up.

**Clerk's Financial Report**

- Delinquencies are up due to Positive Pie being late
- Allen Goldman has paid his overdue bill
- Greg is spending some of the \$19,000 we had set aside for updates and repairs

**Allocation follow-up for Wilber**

- Mr. Wilber (who now owns 13 Creamery Street) has sent in written confirmation that he wants to abandon his allocation. He has talked with Greg and understands that he may not be able to obtain an allocation in the future if there is enough development in town.

**Goddard (follow up to clogged pipes, biofuel plant)**

- Greg called Scott Blanchard (head of Maintenance at Goddard) about the clogged pipes he has seen. The pipes are clogged with material from Goddard's water softener. Goddard stated that the pipes were the town's responsibility. Greg warned that if another clog forms in the area that requires the system to call Hartigan in, the bill will be sent to Goddard.

- the biofuel heating plant at Goddard has started construction.

### **Chief Facility Operator's Report**

- Greg intends to flush lines around town that haven't been looked at in a long time.
- waiting on a quote to replace the roof of the springbox with a 20-year life-span fabric roof. Looks promising on paper.
- 3 or 4 manholes need work. Greg is going to try to get numbers for budgeting for next year. Needs a reminder from the Commission in October to be sure he's followed up.
- Goddard needs to pay more based upon the percentage of the system they are actually using.
- Greg will talk with Positive Pie about more frequent cleanings of their grease trap. Greg wants them to clean monthly. That way if a month gets missed (and missed cleaning are happening at this point) the trap will not overflow before the next scheduled cleaning. If Positive Pie won't do this, then we will bill them each time we have Hartigans come out to clean a clog that they have caused.
- Tristan is rewriting the Water ordinance that we need to redo. Greg is very impressed with how he has condensed and clarified the document
- the calculation for how much water the reservoir holds has apparently been incorrect for over fifty years. Greg still needs to review things, but he thinks a decent chunk of what we had believed to be "missing water" that was being lost in the distribution system is in fact this calculation error.

### **Other Business**

- The PACIF Loss Control Report that was done for the town was reviewed again. There are several deficiencies with the Water/Waste Water operations. Greg thinks most of the issues will be fixed by the next Commission meeting.

The warrants were signed

The date of the next monthly meeting is October 16th, 2017 at 5PM.

The meeting adjourned at 6:45 PM

Submitted by Tim Phillips