

Plainfield Water/WasteWater Commission

Meeting Minutes for March 19, 2018

Present: Tim Phillips, Carol Smith, Greg Chamberlin, Mary Lane, Joshua Pitts, Jason Booth, Pat Finn

5:15 PM - Meeting called to order.

Agenda

Adjusted to put Election Of Officers and Clerk's Financial Report earlier

Review/Approval Minutes of Previous Meetings

Minutes for 2018-02-12, 2018-02-21 were approved as edited

Clerk's Financial Report

- Nothing major has changed
- Carol needs more consistent signing of warrants

Elections Of Officers

- Mary Lane elected as Chair of Commission
- Tim Phillips elected as Secretary of Commission

Asset Management with Jason Booth from Aldrich & Elliot

- Created a list of level of service goals and performance measures for A&E to pull together into a formal document for approval.

Safety Report

- Reviewed the list of safety issues. Almost all have been resolved or are irrelevant at this time due to how the system is operated in winter. Greg will follow up with getting the corrections reported back to the original inspection agency.

Chief Facility Operator's Report

- there are no major issues
- there is normal ongoing issue with extraneous material in the incoming waste water
- Greg thinks Positive Pie is avoiding their grease-trap cleanings. Maplefields is trying to follow up on their trap cleanings and doing things correctly.
- Tristan is working on updating the ordinances
- monthly reporting to the state is having some problems with the technical mechanism

Other Business

None.

Sign And Approve Warrants

Approved Payroll and Payable Warrants from the following dates: 2/21/18, 2/23/18, 2/26/18, 3/2/18, 3/9/18, 3/16/18, 3/19/18.

The date of the next monthly meeting is April 16th, 2018 at 5:15PM.

The meeting adjourned at 7:03 PM

Submitted by Tim Phillips