

Plainfield Water/WasteWater Commission

DRAFT Special Meeting Minutes for November 19, 2018 Subject To Approval

Present: Tim Phillips, Carol Smith, Greg Chamberlin, Mary Lane, Josh Pitts, Megan Young, Josh Lochhead

5:10 PM - Meeting began.

Asset Management Plan Review with A&E

Megan Young and Josh Lochhead work for the Vermont State Drinking Water & Groundwater Protection Division. The Asset Management Plan needs to pass their review for loan forgiveness to be possible.

The existing plan was discussed. Megan explained that the document has a lot of recommendations and suggestions about things that may or should be done. Those issues need to be discussed by Plainfield and the ones we want to do identified as specific tasks to accomplish.

There was some confusion about at what point in the plan development the plant operators and the Commission would review the plan and “take ownership” of what its details.

The need for a spreadsheet of the curb-stops was identified.

Mary Lane will draft an email to A&E asking for a curb-stop spreadsheet and requesting electronic copies of all the other spreadsheets so Greg and Tristan can start using them day-to-day.

Carol departed during this conversation.

Meg and Josh departed at the conclusion of this portion of the meeting

Begin Waste Water budget

Greg feels the Hood Springs wellhouse building needs to be replaced next year. The electrical panel is \$13,000 item. The materials for the structure itself is \$10,000.

Greg would like discuss spending \$30,00 to purchase Greg Bartlet’s backhoe and concrete saw. The expenditure would be split between Water and WasteWater as the equipment would save money for both departments by allowing our own staff to do excavation work. If we purchase the backhoe, we also need to either arrange storage at the town shed or build a structure at the treatment plant to store it.

The meeting adjourned at 7:07 PM

Submitted by Tim Phillips