

## **Plainfield Water/WasteWater Commission**

### **DRAFT Meeting Minutes for December 17, 2018 Subject To Approval**

Present: Tim Phillips, Carol Smith, Greg Chamberlin, Mary Lane, Josh Pitts, Tristan MacGregor-Stewart

5:15 PM - Meeting called to order.

#### **Review/Adopt Agenda**

- No changes

#### **Review/Adopt Minutes**

Minutes for 2018-11-19th were approved as written

#### **Delinquency Collection Process**

Discussed a new policy. Josh will write up our ideas for a future meeting

#### **Asset Management Plan**

Tristan sent updated documents to A&E

Tim will talk with Megan Young at the state to clarify what we need to supply to get forgiveness of the Asset Management loan.

#### **Budget**

The budget was discussed

#### **Narrative**

Minimal discussion. No decision beyond recognition that this needs to be done for the town report.

#### **Sign And Approve Warrants**

Approved Payroll and Payable Warrants from the following dates: 11/26 11/30 12/4 12/5 12/7 12/11 12/14 in 2018

#### **Other Business**

Greg would like Commission approval to loan the confined space equipment to Richard Gouge of Onion River Well and Springs. Richard would sign a receipt and be responsible for any damage.

The Commission discussed and approved the loan.

The date of the next monthly meeting is January 22, 2019 at 5:15PM.

The meeting adjourned at 7:00 PM

Submitted by Tim Phillips