

**Plainfield Water/WasteWater Commission  
Meeting Minutes for October 13, 2020**

Present In Zoom Session: Tim Phillips, Carol Smith, Josh Pitts, Mary Lane, Tristan Macgregor-Stewart

5:18 Meeting called to order and recording started

**Review/approve agenda**

Agenda approved

**Review/adopt minutes**

Approved minutes for October 1st, September 17th, September 14th  
September 17th minutes amended to remove Mary who was not in the meeting.  
September 14th minutes amended to state the water and wastewater bills were both delinquent.

**Clerk's financial report**

Waste water payments are coming in OK.  
Goddard finally paid on both bills just in time for Carol to bill them again.

**Chief Facility Operator's report**

Greg expected to return to Vermont in another couple of weeks. Then he will have to quarantine before returning to work.

There is more work that could be done than Tristan can handle alone, so he is prioritizing what needs to be done to keep the system operating and safe. Tristan has the numbers of Operators who are approved to assist him. He will call them if he wants a weekend off, or needs another Operator to assist him on a project. The Commission approves this.

**Rate Restructuring Discussion**

Tim explained what he'd observed looking at the spreadsheet of data Tristan supplied. Mary explained her thoughts for restructuring concepts. There was a conversation around different ideas for how to restructure and the impacts.

**Approve warrants**

Warrants for 09/22/20, 09/25/20, 09/30/20, 10/1/20, 10/2/20, 10/7/20, 10/9/20 were approved

**Other business**

None

The next meeting was schedule for November 17th, 2020 at 5:15PM as a ZOOM meeting

The meeting adjourned 7:05PM

Submitted by Tim Phillips