

**Plainfield Water/WasteWater Commission
DRAFT Meeting Minutes for December 15, 2020**

Present In Zoom Session: Tim Phillips, Carol Smith, Greg Chamberlin, Josh Pitts, Mary Lane

5:20PM Meeting called to order.

Mary noted that we are changing our normal preferred meeting from Monday to Tuesday.

Review/approve agenda

Agenda was amended to put Sludge discussion above allocation for neighboring towns discussion.

Review/adopt minutes

Approved as written the minutes for the November 17th meeting.

Clerk's financial report

Waste Water supplies and system maintenance still has a lot of funding still left, which is good as the sludge disposal line-item is being exceeded. Carol notes that the total amount of money remaining in all the accounts for waste water and water is not very large in comparison to what might need to be spent if something really goes wrong.

Increased sludge plus resulting financial issue

Because we had to replace a valve on the waste tank, we had to ship more sludge than normal so we are spending more money than normal.

Budget prep discussion

Budget was done last year on January 8th. Carol said everything is running late at the moment so we probably won't make that deadline.

Greg thinks we need to add another \$500 for chemical testing for the upcoming year (in waste water).

Mary asked Greg to prepare a list of additional money he feels are needed next year with pricing so the Commission has a reference when preparing the next budget.

Josh showed some analysis he had done about rate-increases across time to show the average increase we might expect to see.

Allocation to neighboring towns

Question about is this a policy or part of the ordinance. It is in the water ordinance but indicates it is at the discretion of the Commission. On the waste water side it is in the reserve capacity which was intended to become a policy. Greg is of the opinion we should allow Marshfield residents to be added to the system if they want to as it would be good to expand the income base for the system.

Chief Facility Operator's report

Need to replace the transfer-switch for the emergency generator so the UV lamps will kick back on automatically. Greg has an estimate of \$8,000 for this. This is clearly called out as necessary in the new permit.

Greg had a discussion about the trash-rack trying to get it repaired so it works properly and comes back on when we shift from emergency power back to main power.

Seeing a lot of dental floss in the trash-rack. There was discussion about where it might be coming from.

Greg needs to work on the narrative for the town report.

Curb-stop on Brook Road got bent.

There are manholes that are getting caught by plows because the ground is subsiding around them. The pavement needs to be torn up, the ground recompacted and then new pavement installed.

Approve warrants

Warrants for 11/20/20, 11/23/20, 11/27/20, 12/2/20, 12/4/20,12/11/20. were approved

Other business

None

The next meeting was schedule for January 19, 2021 at 5:15PM as a ZOOM meeting

The meeting adjourned 6:58PM

Submitted by Tim Phillips