

**Plainfield Water/WasteWater Commission**  
**DRAFT Special Meeting Minutes for December 28, 2020**

Present In Zoom Session: Tim Phillips, Tristan Macgregor-stewart, Greg Chamberlin, Josh Pitts, Mary Lane

1:06PM Meeting called to order.

**Review/approve agenda**

Agenda was approved

**Begin To Create Water & WasteWater budget**

Water Budget

Office supplies left at \$600

Computer office \$2,075

Computer plant at \$360

Supplies and system maintenance reduced to \$6,000

\$300.00 allocated for generator service at the reservoir.

\$1500 Mission control system

Waterline repairs left at \$20,000 as a fallback for failures

Safety equipment left at \$350

Auditors left at \$1000

Bank Fee left at \$5

Legal Fees/VLCT Dues left at \$450

Taxes To Marshfield left at \$1,100

Mowing left at \$1000

Electricity/GMP left at \$1000

Phone/Cell/Internet left at \$1450

Furnace Repairs/Fuel raised to \$1300 to handle fueling emergency generator as well

Uniforms left at \$350

Staff Training left at \$350

Chemicals & Supplies left at \$1000

Testing left at \$3000

Truck Maintenance set to \$500 (not a lot of ongoing expense)

State Water Flow Fees left at \$900

Misc/Advts/Publications left at \$600

Capital Improvement \$35,000

\$25,000 barre hill line replacement

\$10,000 valves, hydrants (asset management things)

Equipment Fund left at \$2,200

The remains of the existing supplies and system maintenance budget will be used to put a roof on the well house this spring

## Waste Water

Office Supplies/Postage increased to \$800 because we seem to be spending more this year  
Supplies & System Repairs left at \$45,000  
    \$4,000 for repairing 4 manholes  
    \$2,000 UV bulbs every year  
Computer Office at \$2,075 from Carol  
Computer Plant left at \$300  
Equipment Repairs/Parts left at \$23,000  
Auditors left at \$1,000  
Bank Fees left at \$5  
Legal Fees/VLCT Dues left \$450  
Electricity/GMP increased to \$21,000 due to amount being spend in year to date  
Telephone left at \$1,450  
Fuel/Furnace Repairs increased to \$2000 due to spending to date  
Chemicals left at \$3,950 for the phosphorus reduction  
Sludge Disposal increased to \$44,000 (montpelier is more expensive, had to have tanks drawn down several times)  
Uniforms left at \$350  
Audit left at \$0  
Laboratory Services left at \$6,520  
Mowing left at \$1,000  
Staff Training left at \$600  
Truck Fuel/Maintenance left at \$500  
Safety Equipment left at \$300  
Miscellaneous set to \$300 because of year to date  
Capital Improvement left at \$1,5000  
    This is replenishment for buying the trash-rack  
Equipment Fund left at \$8,000  
    This is for PLC and waste pump blower replacement in the next 2-3 year.

## **Other business**

None

Setting the next meeting date was deferred as it is not known when the Town Clerks will be able to supply the missing numbers that they determine.

The meeting adjourned at 3:55PM

Submitted by Tim Phillips