

## **Plainfield Water/WasteWater Commission Meeting Minutes for May 18, 2021**

Present In Zoom Session: Tim Phillips, Carol Smith, Josh Pitts, Mary Lane, Tristan Macgregor-Stewart, Greg Chamberlin,

5:17PM meeting called to order

### **Review/approve agenda**

Mary added an executive session for the Commissioners at the end of the meeting. Otherwise, the posted agenda was approved

### **Review/adopt minutes**

Approved minutes for March 16th, 2021 and May 3rd, 2021

### **Elect officers**

Discussed Mary's increasing physical limitations. The Commissioners all thought these limitations could and should be worked around if Mary wished it. Josh made a motion that Mary Lane be elected Chair of Commission. Tim approved. Motion passed unanimously.

### **Clerk's financial report**

Waste water payments came in very well. One of our biggest delinquent accounts has been cleared due to the property being sold.

### **Covid update, vaccination update, CDC guide-lines**

Greg and Tristan are fully vaccinated. Discussed the operators both being able to work together at the plant. Greg intends to wear a mask until Vermont is declared %100 clear of Covid, but he doesn't mind wearing a mask. Greg is going to stay home another week or two just so he isn't tempted to do stuff he physically should not after his surgery. He will keep the Commission updated at how he is doing.

### **Contractor estimate for 2 upcoming projects**

We have estimates for the waterline replacement across Mill Street to the Heartbreak hotel and Clark residence.

Bowen quoted \$18,117

Baril Properties quoted \$18,752

Tristan has looked at the quotes and they are basically quoting the same work.

Bowen is planning 3 days to complete. Baril is planning 5 days. We will need to close the road during this time frame and re-route traffic up Hudson and around the workzone.

We are moving the curb-stop and replacing the pipe into the house. Tristan plans that the property owner will compensate the system for part of the cost for replacing this pipe.

Mary asked if Tristan had a preference for who was hired. Tristan prefers Bowen just because the time duration is shorter.

Bowen has done a number of projects around town in the last few years.

On East Hill there is a pipe separation that needs repair and since Bowen is going to repair at no-cost a manhole they worked on last year it makes sense to have them do it as they are already on site.

The Commission agreed to let the operators make the final selection.

### **Chief Facility Operator's report**

Mary asked about sludge removal given that Fowler Septic has been sold. Greg said we are getting the same service and the same pricing from the new company. Tristan and Carol agree that the level of service is good and we are seeing the same billing.

The Consumer Confidence Report has been sent out.

There was a VOC test on the wells and reservoirs and the wells failed again. We hit the Vermont Action level on PCE so we need to retest next week and test quarterly. So long as those are clean we should be OK. This test is very sensitive and a hit can occur due to contamination when the sample is taken.

The reservoir roof needs replacement.

The well house door is falling off due to a rotting framing and needs repair.

There are blowers at the plant that need upkeep and the effluent channel needs repair.

Greg has not spoken with Betsy Blackshaw or Mr. Stone about the sewage line work.

Tristan has been working on the policies and would like input from the Commission.

Mary asked that it be added to the agenda for the next meeting.

The chemicals and pumps need to be set-up for phosphorus removal.

The Operations and Maintenance emergency response plan needs to be completed and submitted to the state

On the 24th of next month there will be a sanitary survey by the state.

### **Volunteer application**

Arion Thiboumery has put in a volunteer application for being on the Water/Waste Water Commission. The Commission is full but Mary asked if there was anything he could do to help Greg and Tristan. Mary will send Mr. Thiboumery a thank you letter.

### **Approve warrants**

Warrants for 03/19/21, 03/26/21, 03/29/21,03/31/21, 04/09/21, 04/16/21, 04/23/21, 04/30/21, 05/05/21, 05/07/21, 05/14/21, 05/18/21 were approved

### **Other business**

Mary, Tim and Josh entered Executive Session at 6:59PM

Mary, Tim and Josh exited Executive Session at 7:53PM.

The Commission discussed the future of the operators of the system. There needs to be a plan for Greg's retirement and Tristan's assumption of the position of Chief Operator. The

Commission discussed how to recognize Tristan's excellent performance during the year. No decisions were made at this time.

The next meeting was scheduled for June 15th, 2021 at 5:15PM as a ZOOM meeting

The meeting adjourned 7:53PM

Submitted by Tim Phillips